

On-site Induction Information

Purpose for visit: **Repairs/service/installation/maintenance**
 Company name: **O'MEARA REFRIGERATION**
 Base address: **8112 State Highway 26, Hikutaia, Paeroa 3674**

Engineers details:	Tech. name	Ph number	Vehicle no. plate
	Daniel O'Meara	0272485151	FR1GEE
	Greg Edlington	0274901781	JHB737
	Peter Wood	0212643336	HYM247
	Mike Jenner	0272247037	HAK205

Director/head engineer, Contact: **Daniel O'Meara 0272485151**

Safety Officer, Contact: **Megan Bax 078679044/0275361188**

We are governed by the Health and Safety at Work Act 2015 (HSWA), with potential harsh financial penalties if we fail to "so far as reasonably practicable" manage risks to health & safety.

As part of our commitment to the HSWA and more importantly our commitment to keeping you , your family, contract workers and any other people/visitors safe, we need to provide some additional information regarding our mobile service van/engineer.

Below outlines more specifically the hazards that we will bring on to site.

List of Hazards	Notes
vehicle	Will park as close to unit for servicing as possible Please advise engineer if vehicle needs to be moved
Oxygen/acetylene kit	If in use there may be a hose leading from van to work area, naked flame (coned off if necessary)
ladders	Will/should be coned off, if possible.
chemicals	Big Blue, Coil Cleaner, Mapp Gas, Oxy/Acetylene bottles, Nitrogen, CRC, Contact Cleaner, silicone, sealant, Vac oil, Synthetic Oil.
Leads/cables	When working with power tools/vac pump, leads will be lying on the ground from power source to work area.

Please do not touch/operate or move any equipment/tools or chemicals that O'Meara Refrigeration is using or bought on site. It is preferred that you approach the technician if anything is causing further hazard or inhibiting your tasks.

A copy of our **Health & Safety Policy Statement** can be viewed via our website and a copy of our **Policy** can be sent at your request. You can also view our Public Liability certificate and list of Material Safety Data Sheets.

As a contractor working on your property you acknowledge that this induction process signifies:

You have received, read and understood the induction, and that all relevant/important information can be viewed if needed.

You will cooperate with the following rules:

- You will notify the technician before entering site if there are any significant hazards that won't be obvious on the initial inspection.
- You will notify the technician if there are dangerous animals and/or young children on site without supervision or confinement.

IF THE WORK AREA IS DEEMED UNSAFE THE TECHNICIAN WILL LEAVE IMMEDIATELY

We thank you in advance for working with us to keep everyone safe. If you have any questions, or would like more information please let us know.

Once you have read and understood this induction process, please acknowledge by replying to my email (fridgies@xtra.co.nz), text (0275361188) or phone 078679044.